

Memorandum

To: CHAIR AND COMMISSIONERS

CTC Meeting: September 28-29, 2005

Reference No.: 2.8b.(2)
Action Item

From: CINDY McKIM
Chief Financial Officer

Prepared by: Terry Abbott
Division Chief
Local Assistance

Ref: **REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD – CTC RESOLUTION
G-98-20 TEA GUIDELINES - TRANSPORTATION ENHANCEMENT ACTIVITIES
STATEWIDE TRANSPORTATION ENHANCEMENTS (STE) PROGRAM
WAIVER-05-22**

ISSUE:

The University of California (UC) Davis Bike Lanes and Streetscape Project was adopted for \$1,253,000 in Round One of Statewide Transportation Enhancements (STE) on June 14, 2000, in Fiscal Year (FY) 1999-00 by Resolution G-00-14. The project was allocated and programmed in FY 2001/02. STE Guidelines allow for the contract to be awarded up to two years after the fiscal year in which the funds were programmed. The deadline for award of the contract was June 30, 2004.

The City of Davis is requesting a 20-month extension to the period of contract award. The schedule for this project is as follows:

- Advertise for bids: 10/5/05
- Open bidding: 11/3/05
- Award contract: 11/10/05
- Start construction: 12/7/05
- Completion date: 5/10/06

UC Davis staff required additional time to coordinate the project with proposed improvements on two adjoining projects: the South Entry District Utility and Roadway Improvements and the West Village Staff/Student Housing Development. Coordination is critical in designing adjacent surface drainage improvements.

The Department of Transportation (Department) staff recommends approval of the contract award extension request.

RECOMMENDATION:

Approve the 20-month award extension request for the UC Davis Bike Lanes and Streetscape Project.

BACKGROUND:

The California Transportation Commission (Commission) adopted the Environmental Enhancement and Mitigation (EEM) Program procedures and criteria to govern the programming of the Statewide Transportation Enhancements (STE) share of the TEA program on December 8, 1999 by passing Resolution G-99-34. The Commission has adopted two rounds of the STE Program and adopted two additional projects from redirected TEA funds, up to the amount of funding made available south and north using the EEM 60/40 distribution ratio.

STE projects must receive a Commission allocation vote within the same fiscal year they are programmed. The STE applicants are allowed to determine the fiscal year of delivery, unlike the EEM program where all of the projects are programmed at the beginning of each fiscal year and have until the end of that specific fiscal year to be allocated. STE Guidelines allow for the contract to be awarded up to two years after the fiscal year in which the funds were programmed.

Under the STE Guidelines, there were no official timely-use-of-funds guidelines. However, it was determined that a time extension is required to document project progress. Section 22 of the STIP Guidelines states, *"Beginning with the 2003-04 Federal fiscal year, all Federal Transportation Enhancement (TE) apportionments will be programmed through the STIP or SHOPP. Only remaining TE apportionments from prior years will continue to be allocated and administered under the separate Transportation Enhancement Activities (TEA) program that was used for TE apportionment under the prior Federal authorization act (TEA-21)."* The project allocation is from prior years' apportionments.